

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Martha Clampitt
direct line 0300 300 4032
date 20 February 2013

NOTICE OF MEETING

CENTRAL BEDFORDSHIRE SCHOOLS FORUM

Date & Time

Monday, 4 March 2013 at 6.00 p.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE SCHOOLS FORUM:

School Members:	Anne Bell, Headteacher, Willow Nursery School David Brandon-Bravo, Headteacher, Parkfields Middle School Paul Burrett, Headteacher, Studham CofE Lower School and Pre-School Shirley-Anne Crosbie, Headteacher, Glenwood Special School James Davis, Governor, Leighton Middle School Angie Hardy, Headteacher, Clipstone Brook Lower School Richard Holland, Governor, Harlington Upper School Sue Howley MBE, Governor, Greenleas Lower School Sharon Ingham, Headteacher, Hadrian Lower School Jim Parker, Headteacher, Manshead Upper School John Street, Academy Middle School Representative Stephen Tiktin, Governor, Linslade Lower School Rob Watson, Headteacher Stratton Upper School
Non School Members	Mr M Foster, Trade Union representative Caroll Leggatt, PVI Early Years Providers Representative J Reynolds, Church of England Diocesan Representative Robert Shore, Local Authority 14-19 partnership representative - UTC
Observer:	Cllr M Versallion, Executive Member for Children's Services

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute members.

2. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

3. **Minutes**

To approve as a correct record the Minutes of the meeting of the Central Bedfordshire Schools Forum held on 24 January 2013 and note actions taken since that meeting.

Proposals

Item	Subject	Page Nos.
4	PRU - Transfer of Revenue DSG to Capital	To follow

Updates and Feedback

Item	Subject	Page Nos.
5	Dedicated Schools Grant (DSG) To note the update.	* 21 - 30
6	School Specific Contingency Budget To note an update on the use of the School Contingency Budget for 2012/13.	* 31 - 34
7	Schools Forum Budget To note an update on the use of the School Forum Budget for 12/13.	* 35 - 36
8	Review of the Forum's Constitution and Terms of Reference This report enables the first stage of a review of the Constitution and Terms of Reference as previously requested by the Central Bedfordshire Schools Forum.	* 37 - 46

Information

Item	Subject	Page Nos.
9	Briefing Note from Schools Asset Management Planning sub group	* 47 - 50

To receive an update, from the School Asset Management Planning sub group, regarding Schools Capital, School Premises Regulations and Carbon Reduction Commitment Energy Efficiency Scheme.

Correspondence

Item	Subject	Page Nos.
10	Watling Lower School Licensed Deficit	To follow

To receive correspondence requesting the writing off of Watling Lower School's deficit.